



Wycliffe CE Primary School

Saltaire Road

Shipley

Bradford

West Yorkshire

BD18 3HZ

Tel: 01274 584779

Fax: 01274 586887

Email: wyc.office@wycliffe.bradford.sch.uk

[Website: www.wycliffeprimary.org](http://www.wycliffeprimary.org)

Dear Parents and Carers,

To all of you who completed the Parents' Questionnaire handed out at last week's Parent's Evening, we would like to say a huge thank you. As promised, we have looked at all your responses and scored them according to your answers and can now share the results with you.

Firstly the positives: these comments were wonderful to read and we could not be happier that the highest score given was in response to the statement:

My child enjoys school

In fact, the highest scores were all related to your children's happiness, their progress and the quality of the teaching. We are very proud of that and your feedback has been communicated on to the wider school staff.

We also committed to looking further into the bottom two scores to prioritise our areas for improvement. We have changed this slightly, and are going to review the bottom three with parents in more detail, as the scores were very close. With this in mind, could we please ask you to look at the statements on the attached sheet and score again for us? We really need your feedback, so that we can ensure that the changes we make improve your experience as parents and carers. If there is something we have missed that you feel needs adding to the lists, please write any comments or suggestions on the back of the attached sheet.

We hope that you will find this process genuinely useful. It has given the school clear direction regarding your priorities for improvement and this has been invaluable. We are very grateful for the time and consideration you have given to this.

If you were not able to make last week's Parent's Evening and would like the opportunity to complete the original questionnaire, it is not too late! The office has blank forms that you can fill in – alternatively a copy can be printed from the website.

Yours sincerely

Sian Hughes – Acting Headteacher

Wendy Anderson – Chair of Governors

Areas for Improvement

Below, we have listed the areas you identified as most needing improvement. We have listed some suggestions to try to make things better. Could you please put a tick by any comments you agree with and cross out any you think would not help.

Please then just return this sheet when completed back to school. Thank you for your time!

The Governors support this school well and help it to be effective

1. A letter sent out to parents and carers, outlining the role of the School Governing Body.
2. A meeting with parents and carers to explain the role of the School Governing Body, enabling questions to be asked directly.
3. A letter sent out at the end of each term from the Chair of Governors, to parents and carers, outlining some of the activities taken by the Governing Body in the previous term.
4. An informal drop in facility with a Governor, to take place when the children have gone into school in the morning.

This School Communicates well with Parents and Carers

1. A letter sent out in the first week of each term, that lists, wherever possible, the activities (trips, non uniform days, special in-school activities) which are planned for that half term. This would include suggested clothing if a themed non uniform day etc.
2. There are sometimes occasions when we are offered opportunities for our children on a shorter timescale. If additional events/trips are added to the list, a minimum of 2 weeks' notice will be given.
3. Trips which require payment to be limited to one per term. Local trips where no cost is incurred will still be organised to support our curriculum. Parents/carers would be notified of these at the beginning of the year and informed of the costs involved. Parents/carers would then have the opportunity to pay gradually via the school money scheme.
4. Provide more detailed curriculum information at the beginning of each topic to enable parents/carers to better support their children at home.
5. Re-introduce termly, summary reports in an accessible format to fully inform parents/carers of their children's attainment/progress and attitude to learning.

This School is well led and managed

1. A letter sent out by the Headteacher each term to all parents and carers, outlining the key activities and improvements initiated by the school.
2. A presentation/meeting by the Headteacher to parents and carers each term, to outline the key activities and improvements initiated by the school.
3. A fixed time each week (for example, Thursday morning, 9 till 10am) for informal coffee and chat with the Headteacher and/or Senior Leaders.
4. A short list of key activities updated each week on the school website.